

# Guide for referring Professionals

**We offer a wide range of courses, workshops and activities to support people discover and develop their skills and interests. We support recovery through learning achievement and by helping people to recognise the progress they have made.**

All our facilitators are qualified and experienced in adult education, dedicated to recovery and wellbeing and have a range of personal and/or professional experience in mental ill-health, & dual diagnosis. The prospectus is refreshed at the beginning of each term and using this guide along side it will help you to get the best for your client from joining the college as a student.

## How to Refer your clients

**Referring to the Recovery College is easy.** Look through the prospectus (found on our website) with your client and if they find a course or workshop that interests them, then with your client call on **020 8294 7909** to book an enrolment appointment. The first available appointment will always be offered.

**Please ensure that your client is with you when you call to book an appointment, as we will not book a client without confirming their knowledge and agreement to this referral.**

You are welcome to attend the enrolment appointment if it is in the best interest of your client for you to be there. Please be aware however that the meeting is with the client as a prospective student. New learners will usually be directed towards the "Preparing for Recovery" program in the first instance which serves as an induction to the recovery college and introduces the recovery philosophy that underpins the learning structure of our courses.

**Please do not encourage your clients to drop in to the college without an appointment.** Sadly, we do not have the resources to support walk-in enrolments and they often result in disappointment when people cannot be seen immediately as well as disruption to classes that are taking place at the time.